16th March 2018

Dear Prospective Candidate,

On behalf of the Governing Body of St Edward’s Catholic Primary School, I would like to thank you for your interest in this exciting opportunity to join us as our new Headteacher.

St. Edwards R C Primary is a popular primary school for children aged from four to eleven years. Our last Ofsted inspection was in June 2016 when we were pleased their judgement confirmed we were a ‘good’ school in all areas. We pride ourselves on being a ‘family’ school that welcomes and encourages everyone to achieve their full potential.

Our new Headteacher should be approachable, compassionate and supportive; a strong leader who, in partnership with the Governing Board, is driven to improve outcomes for our pupils and to help shape the long-term strategic future of the school.

The person specification provides a more comprehensive list of the qualities we require, but in essence we are looking for a leader who has the experience and confidence to take the school forward; and who will welcome the opportunities and challenges of leadership in a Catholic primary school.

You are warmly encouraged to visit the school to see the children and staff at work. Please contact the school office on 01254 701616 to make an appointment.

We look forward to hearing from you and to receiving your application by the closing date of Monday 23rd April. The interviews for this post will be held on Wednesday 9th / Thursday 10th May.

Yours sincerely

Mr Robert Beardsworth

Chair of Governors